CIS 9988 – Dreamweaver I

Instructor: Mrs. Claudia Da Silva
CRN: 22503  Credits: 2.0  Sec: FT1
Time: Tuesdays & Thursdays from 6:30PM to 9:40PM from 08/20/08 until 10/21/08
Location: L800 Room 804

Course Description: This course is an introductory course primarily for new or prospective Web designers who want to develop Web pages/sites using Dreamweaver Web authoring software. Topics include: planning, designing, creating, editing, and publishing Web pages with emphasis on hyperlinks, formatting text with CSS, graphics, lists, tables, basic forms, and accessibility. Students will learn to plan, build, organize, upload and manage Web pages as a Web site.

Strongly recommended: CIS-50
Be familiar with basic functions and hardware/software of personal computer systems.
Knowledge of basic commands from Windows or other operational system.
Be familiar with the use and capabilities of some computer applications such as: word processors, spreadsheets, graphic packages.
Demonstrate an understanding of the capabilities, use and characteristics of programming languages in the computer environment.

Textbook: Adobe Dreamweaver CS3 – Comprehensive Concepts and Techniques
Shelly Cashman Series
by Garry B. Shelly, Thomas J. Cashman, Dolores J. Wells, Steven M. Freund

Also needed:
1) One computer storage device (to save your work); Ex.: USB drive, floppy disk, CD-R/W.
2) Access to the World Wide Web (WWW) with any major web browser (Internet Explorer, Netscape, Firefox)

Instructor’s contact:
Email: cdasilvausa@yahoo.com or cdasilva@laspositascollege.edu

Note: Please, always include in the subject CIS9988 or Dreamweaver I as there are other classes handled by the instructor.

Canceled or Late-start classes:
I will try to keep the class informed if any cancellation or late-start for any class is necessary. If a class is cancelled and no substitute teacher is available, I expect the students to use the schedule provided by this syllabus and be ready for a short overview of the subject on the next class. If a late-start needs to happen, I expect the students to go to the lab, start the activities shown on the schedule, and as soon as I get to the campus, I will meet the students at the lab and we will be ready to start the class.
Adding/Dropping a course:
You may use CLASS-Web on the Internet to drop/add a course from the school home page. CLASS-Web is an online system that allows students to register, add, and drop classes, review academic schedules, check grades, view unofficial transcripts, access financial aid information, and pay your student fees online.

Remember! If you enroll in a class and decide not to attend, you are responsible for dropping the class. Don’t assume you will be dropped by your instructor or that the system will drop you automatically. Students who want to drop but fail to drop or withdraw before the scheduled deadline will receive a letter grade for the course.

California Education Code on Excessive Absences (Title 5)
" A student absent for a total of four consecutive or six cumulative instructional hours and/or two consecutive weeks of instruction may be dropped from that course by the instructor. This action constitutes an official termination of class enrollment and will be recorded."
"The instructor may not initiate the withdrawal of a student from the class after the automatic "W" date (Friday of the twelfth instructional week)"

Missed Classes:
The student is responsible for obtaining material distributed on class days when he/she was absent. This can be done through contacting a classmate who was present or by contacting the instructor using the instructor’s contact mentioned in this syllabus. Missed or late quizzes can not be made up under any circumstances but with good cause and adequate notice, arrangements can be made to have the quiz taken.

Assignments:
All assignments are due at the end of class on the date due. Late submission of assignments will be assessed a penalty of 10%. This will only be changed at instructor’s discretion.

Academic Honesty:
Plagiarism and cheating are serious offenses and may be punished by failure on exam, paper or project; failure in course; and or expulsion from the College. For more information refer to the "Academic Honesty" policy in the College Catalog.
Need for Assistance:
If you have any condition, such as a physical or learning disability, which will make it difficult for you to carry out the work as I have outlined it, or which will require academic accommodations, please notify me as soon as possible for special arrangements.

Important Dates:

<table>
<thead>
<tr>
<th></th>
<th>Date</th>
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<tbody>
<tr>
<td>Begin date of course</td>
<td>20-AUG-08</td>
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<tr>
<td>End date of course</td>
<td>21-OCT-08</td>
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<tr>
<td>Last day to add class</td>
<td>01-SEP-08</td>
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<tr>
<td>Last day to drop NGR</td>
<td>01-SEP-08</td>
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<tr>
<td>Census Date</td>
<td>02-SEP-08</td>
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<tr>
<td>Last day for CR/NC</td>
<td>04-SEP-08</td>
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<tr>
<td>Last day to withdraw</td>
<td>07-OCT-08</td>
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Grading and Evaluation: Maximum Points = 150
Quiz 1 – 20 points
Quiz 2 – 20 points
Quiz 3 – 20 points
Final Exam – 30 points
Lab Work – 20 points
Final Project – 30 points
Attendance & Participation – 10 points

Grading:
90%+ = A
80% to 89% = B
70% to 79% = C
60% to 69% = D
59% & below = F

Posting of Grades: Final grades will be posted on the school website.

Classroom Etiquette:
Pagers and cell phones should be either turned off or set to silent mode during class. No cell phone conversation is allowed inside the classroom.
Schedule:
The schedule below is just to give an idea of how the course will be developed and what to expect in each class. This may be changed by the instructor depending on the development of the classes.

<table>
<thead>
<tr>
<th>Day</th>
<th>Date</th>
<th>Lecture</th>
<th>Lab Work</th>
<th>Homework</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>08/21</td>
<td>Orientation. Syllabus. Meet your instructor &amp; classmates.</td>
<td>Present course website</td>
<td>1) Read the Introduction</td>
</tr>
<tr>
<td>2</td>
<td>08/26</td>
<td>Introduction – Web Site Development and Adobe Dreamweaver CS3</td>
<td>Show W3C page Basics for Final Project</td>
<td>1) Start a document for your Final Project</td>
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<tr>
<td></td>
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<td></td>
<td>Page DW25 – Web Site Creation</td>
<td>2) Start reading Chapter 1 (up to page DW56)</td>
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<td></td>
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<td>Dwcs3 website - Who wants to be a computer genius?</td>
<td>3) Have a media storage ready for next class</td>
</tr>
<tr>
<td>3</td>
<td>08/28</td>
<td>Review ideas for Final Project</td>
<td>Download Students Data Files</td>
<td>1) Continue Final Project</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Chapter 1 – Creating a DW Web Page and Local Site (up to page DW56)</td>
<td>Open DW and analyze the workspace</td>
<td>2) Read Appendix A</td>
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<td>Dwcs3 website – Dreamweaver Views</td>
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<td>Start step-by-step Colorado Parks</td>
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<td>4</td>
<td>09/02</td>
<td>Appendix A – Dreamweaver Help</td>
<td>Practice DW Help – Page APP16</td>
<td>1) Continue Final Project</td>
</tr>
<tr>
<td>5</td>
<td>09/04</td>
<td>Chapter 1 – Creating a DW Web Page and Local Site (up to page DW86)</td>
<td>Continue step-by-step Colorado Parks</td>
<td>2) Continue reading Chapter 1 (up to DW86)</td>
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<td></td>
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<td>Dwcs3 website – Web Safe Colors</td>
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<td>6</td>
<td>09/09</td>
<td>Chapter 1 – Creating a DW Web Page and Local Site (finish)</td>
<td>Finish step-by-step Colorado Parks</td>
<td>1) Get ready for Quiz 1</td>
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<td>Page DW107 – CandleLight</td>
<td>2) Read Chapter 2 (up to page DW128)</td>
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<td>7</td>
<td>09/11</td>
<td>Quiz 1 (Chapter 1 &amp; Appendix A)</td>
<td>Locate Student Data Files for Chapter 2</td>
<td>1) Continue Final Project</td>
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<td></td>
<td></td>
<td>Chapter 2 – Adding Web Pages, Links and Images (up to page DW128)</td>
<td>Start step-by-step Colorado Parks</td>
<td>2) Continue reading Chapter 2 (up to page DW163)</td>
</tr>
<tr>
<td>8</td>
<td>09/16</td>
<td>Chapter 2 – Adding Web Pages, Links and Images (up to page DW163)</td>
<td>Continue step-by-step Colorado Parks</td>
<td>1) Continue Final Project</td>
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<td>Dwcs3 website – Expanding Your Horizons</td>
<td>2) Finish reading Chapter 2</td>
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<td>9</td>
<td>09/18</td>
<td>Chapter 2 – Adding Web Pages, Links and Images (finish)</td>
<td>Finish step-by-step Colorado Parks</td>
<td>1) Continue Final Project</td>
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<td>Pages DW190-192 - CandleLight</td>
<td>2) Get ready for</td>
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<tr>
<td>Date</td>
<td>Assignment</td>
<td>Notes</td>
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| 10 09/23 | **Quiz 2 (Chapter 2)**  
Appendix B – Dreamweaver and Accessibility | 1) Read Chapter 3 (up to page DW233)  
2) Continue Final Project |
| 11 09/25 | Chapter 3 – Tables and Page Layout (up to page DW233) | 1) Continue Final Project  
2) Continue reading Chapter 3 (up to page DW268) |
| 12 09/30 | Chapter 3 – Tables and Page Layout (up to page DW268) | 1) Continue Final Project  
2) Finish reading Chapter 3 |
| 13 10/02 | Chapter 3 – Tables and Page Layout (finish) | 1) Continue Final Project  
2) Get ready for Quiz 3 |
| 14 10/07 | **Quiz 3 (Chapter 3 & Appendix B)**  
Time to “catch up” | 1) Continue Final Project  
2) Start reading Chapter 4 (up to page DW331) |
| 15 10/09 | Chapter 4 – Forms (up to page DW331) | 1) Continue Final Project  
2) Continue reading Chapter 4 (up to page DW374) |
| 16 10/14 | Chapter 4 – Forms (up to page DW374) | 1) Continue Final Project  
2) Finish reading Chapter 4 |
| 17 10/16 | Chapter 4 – Forms (finish) | 1) Finish Final Project  
2) Get ready for Final Exam  
3) Finish CandleLight Lab (up to Chapter 4) |
| 18 10/21 | **CandleLight Lab Due – Will be reviewed in class**  
**Final Exam**  
**Final Project Due** | SEE YOU IN THE NEXT CLASS - DW 2!!! |